

HARYANA GOVERNMENT
CIVIL AVIATION DEPARTMENT
3RD FLOOR, 30 BAYS BUILDING, SECTOR-17B, CHANDIGARH
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Applications are invited for the post of Manager Operations, Manager (Commercial) and Assistant Manager Operations on contract basis for a period of one year (extendable on mutual consent). The details of posts along with the qualifications, experience etc. are as under:-

Sr	Name of post	No. of Posts	Consolidated pay	Qualifications	Experience	Age limit
1.	Manager (Operations)	01	60,000/- Fixed per month	A. BE/ B.Tech/ B.Sc /Graduation (Regular course) from recognized University. Or B. Commissioned Officer/ Senior non-commissioned officers of Air traffic control/ flying branch of IAF and their equivalents from other defence/ paramilitary forces (Aviation Wing) / DGCA/ AAI. C. Preference will be given to applicants with higher qualification /more core experience/Aviation courses.	1. Minimum 15 years experience in Airport Operation 2. Having knowledge of ICAO Annex 14 and DGCA CARS 3. SMS Certified is an added advantage. 4. Ready to handle shifts.	Upto 50 Years
2.	Manager (Commercial)	01	60,000/- Fixed per month	A. B.Com (Regular Course) from recognized University or B. Senior Non Commissioned officer or Equivalent retired from other defence/paramilitary forces or retired from DGCA/AAI or other Govt. Department or Aviation/Airports/PSUs (Account/Commercial streams). C. Preference will be given to applicant with Higher qualification in the commercial field.	1. Minimum 10 years experience in Aviation related commercial services. 2. Having knowledge of tender preparation for Aviation related services. 3. Working knowledge on computer operations related with office and commercial work.	Upto 50 Years
3.	Asst Manager Ops	02	50,000/- Fixed per month	A. BE/B.Tech/B.Sc /Graduation (Regular course) from recognized University Or B. Commissioned Officer / Senior non-commissioned officers IAF and equivalent officers of other Aviation Wing with ATC/SFSIO (IAF) and equivalent qualification of other defence /paramilitary forces(Aviation Wing) DGCA /AAI. C. Qualified R/T Operator desirable	1. Minimum 10 years experience in Aviation Sector. 2. Supervisory role in Fire Services at any Airport.	Upto 50 Years

Note:- Candidates may send their applications on plain paper with resume/Bio-data along with self attested copies of certificates. Separate application for each post to be submitted. It should be addressed to the **Adviser, Civil Aviation Department Haryana, 30 Bays Building, 3rd Floor, Sector-17-B, Chandigarh-160017. Last date of receiving the application is 7th August, 2019.**

Adviser, Civil Aviation Department, Haryana