

**Right to Information Act, 2005 - Compliance under Section 4(1)(b)**

**(iii) The procedure followed in the decision making process, including channels of supervision and accountability:**

The letters/applications/representation received in the department are examined at the level of Assistant/Accountant and are routed to the concerned officers through the Section In charge i.e. Deputy Superintendent and Head Assistant (Accounts) as per authorities delegated to Head office, Head of Department, Administrative Department, Minister-in-charge and Chief Minister. New proposals and plans are also processed as above